

Appendix 1. Supporting plans

Summary This appendix distinguishes between functional plans and supporting plans, and provides criteria for determining when a supporting plan at the national level is required.

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A1.1. Objective

To provide specific-supporting plans for emergencies where the nature or scope of the consequences or impacts, or the response and recovery required in relation to the emergency requires additional pre-planning.

A1.2. Principles

- Functional plans** Functional plans outline the roles, responsibilities, and management arrangements for different agencies working together, irrespective of what event may occur. Functional planning is expressed in task sets such as welfare, public information management, or evacuation. The *National CDEM Plan 2015* is a function-based plan.
- Conceptually, functional plans can be considered as master plans supported by secondary supporting plans where necessary.
- Supporting plans** Supporting plans use the functional arrangements of the master plan and supplement those with specific arrangements. The need for a supporting plan may be driven by the scope, duration, intensity or extent of the risk or the special arrangements required in response or recovery.

A.1.2.1. Criteria for determination

Any supporting plan will be based on the provisions of the *National CDEM Plan 2015* and the Guide. A supporting plan will only be developed when these provisions are found to require additional planning. This requirement may be identified by exercising or from lessons learned from actual emergencies.

A supporting plan at the national level may be completed for:

- ♦ an emergency that may result in a state of national emergency or an emergency of national significance, and is not effectively covered by the functions identified in the *National CDEM Plan 2015*
- ♦ the CDEM arrangements required for response or recovery are substantially different in terms of nature, scope, duration, intensity or extent from those envisaged in the *National CDEM Plan 2015*, or
- ♦ an emergency that is led by another agency but requires significant national CDEM support.

A1.3. Current supporting plans

Supporting plans have been developed to operate in conjunction with the arrangements set out in the *National CDEM Plan 2015* and Guide for the following:

- ♦ *Tsunami Advisory and Warning Plan [SP 01/09]*
- ♦ *Wellington Earthquake Initial Response Plan [SP 02/10]*, and
- ♦ *National Civil Defence Emergency Management Fuel Plan [SP 03/12]*.

A1.4. References and links

- Other documents
- ♦ Ministry of Civil Defence & Emergency Management (2009; revised October 2014) *Tsunami Advisory and Warning Plan: Supporting Plan [SP 01/09]*; ISBN 978-0-478-25483-9 (www.civildefence.govt.nz – search for 'tsunami advisory')
 - ♦ Ministry of Health (2010) *New Zealand Influenza Pandemic Plan: A framework for action*; ISBN 978-0-478-35907-7 (internet) (www.health.govt.nz – search for 'influenza pandemic plan')
 - ♦ Ministry of Civil Defence & Emergency Management (2012) *National Civil Defence Emergency Management Fuel Plan [SP 03/12]*; ISBN 978-0-478-35561-1 (www.civildefence.govt.nz – search for 'fuel plan')
 - ♦ Ministry of Civil Defence & Emergency Management (2010) *Wellington Earthquake National Initial Response Plan [SP 02/10]*; ISBN: 978-0-478-36801-7 (www.civildefence.govt.nz – search for 'wellington earthquake')

