

Cyclone Gabrielle Welfare Support Grant Application Form

About the Grant

The Cyclone Gabrielle Welfare Support Grant (“the Grant”) is a time-limited government fund. It is intended to cover certain emergency welfare costs that have already been incurred by marae, iwi, and recognised community organisations (including rural groups, Pacific organisations, and ethnic service providers) to care for people who were affected, displaced, or isolated during the state of national emergency.

This Grant recognises that these organisations have used their own resources to fund their immediate welfare response to Cyclone Gabrielle. It provides a faster alternative to the normal process of seeking reimbursement through local authorities for emergency response costs.

The National Emergency Management Agency (“NEMA”) administers the Grant on behalf of the government. Applicants will need to meet certain eligibility criteria and conditions to receive funding. Grants are usually capped at **\$40,000** (excl. GST), but organisations may be able to apply for a subsequent Grant after discussing their circumstances with NEMA.

Instructions

Please complete the application form electronically and send it to claims@nema.govt.nz

Note: Only applications that are complete and submitted by eligible organisations will be considered by NEMA.

Checklist

Before you submit your application, make sure you have done all of the following:

- Read the Cyclone Gabrielle Welfare Support Grant eligibility guidelines hosted on NEMA’s website :<https://www.civildefence.govt.nz/resources/news-and-events/news-and-events/cyclone-gabrielle-welfare-support-grant>
- Completed all the information about your organisation in **Section 1**
- Completed all the information about your claim in **Section 2**
- Read and completed the declaration in **Section 3**
- Attached independent verification of your bank account details, showing your organisation’s name, bank name, and account number (such as a deposit slip, header of bank statement, or screenshot from internet banking)
- Attached supporting documentation for the expenditure (such as GST invoices, where available)

Section 1: About your organisation

Organisation details

1. Organisation name		
2. Type of organisation (select one)		
<input type="checkbox"/> Marae	<input type="checkbox"/> Rural community group	<input type="checkbox"/> Ethnic service provider
<input type="checkbox"/> Iwi organisation	<input type="checkbox"/> Pacific organisation	

Contact details

3. Information about the person authorised to make this application		
Contact person's name		
Position in organisation		
Phone number		
Email address		
4. Organisation's physical address		
Address line 1		
Address line 2 (optional)		
Town or city	Postcode	
5. Organisation's postal address (if different)		
Address line 1		
Address line 2 (optional)		
Town or city	Postcode	

Other government financial support

6. Has your organisation received funding related to Cyclone Gabrielle from any other government agency?
If yes, please provide the name of the agency, the purpose of the funding, and amount received

Section 2: Grant details

Funding sought and breakdown of costs incurred

7. Funding sought, to a maximum of \$40,000 (excl. GST) Where a single cost exceeds \$40,000, applications for the full amount may be considered in exceptional cases	\$	
8. Breakdown of costs (excl. GST) Provide your best estimate of the cost breakdown in each category below – when added up, they must equal the dollar figure in question 7 above		
Food, water, and other essential grocery items	\$	
Sanitary and hygiene items	\$	
Cleaning products	\$	
Hire of equipment required to provide food, water, or heating	\$	
Fuel and transportation costs	\$	
Medical and first aid supplies	\$	
Clothing, blankets, and bedding	\$	
Other eligible costs (please specify below) NEMA may request further information if these costs represent more than 20% of your total claim	\$	

Supporting documentation required

If available, please attach any receipts or invoices for the costs detailed above.

If you are seeking a grant for a single cost above \$40,000, you must also attach information about the supplier or service provider, including their name and contact details.

Subsequent grant applications, or applications for multiple organisations

If your costs exceeded \$40,000, you may be able to apply for a subsequent Grant. You will be required to discuss your circumstances with NEMA.

If you are applying on behalf of multiple eligible organisations (for example, a rūnanga applying on behalf of five marae), the \$40,000 maximum applies to each organisation (for example, each marae would be eligible for a Grant up to \$40,000). Each individual cost may only be met once.

Support provided by your organisation

9. Briefly describe the welfare support provided by your organisation For example, "Additional bedding, hygiene and food supplies purchased for displaced whānau who were accommodated at marae"	
10. How many affected, displaced, or isolated people did your organisation support during the state of national emergency? Provide your best estimate	
11. How many days did your organisation spend supporting affected, displaced, or isolated people during the state of national emergency?	

Section 3: Grant declaration

By submitting this Grant application, you:

- confirm that your organisation is eligible to apply for a Grant
- agree to retain all supporting documentation and, upon request, provide the documentation to NEMA within a specified time, to enable NEMA to fulfil any external audit obligations it may have
- confirm that the Grant you are seeking is only intended to cover eligible costs that were incurred while meeting the immediate welfare needs of people affected, displaced, or isolated as a direct result of Cyclone Gabrielle
- confirm that the costs were incurred between 12:01 am on 14 February 2023 and the time that the state of national emergency expired or was terminated for your area
- confirm that your organisation has not sought, and will not seek, reimbursement for the same costs via a local authority or via any other funding mechanism (such as the initial Māori Response Package or Community Support Package)
- agree to provide NEMA with further documentation or information if requested to assess this Grant application
- consent to NEMA sharing information about your application with other government departments or agencies, for the purpose of assessing the application
- confirm, to the best of your knowledge, that no other part of your organisation or another organisation has applied for a Grant to meet the same cost
- confirm the information provided in this application form is true and correct to the best of your knowledge
- confirm you have the authority to make this application on behalf of your organisation.

Declaration

I agree to the obligations set out in the Cyclone Gabrielle Welfare Support Grant declaration, being a person authorised to make this declaration on behalf of my organisation.

I agree

Name:

Title:

Date:

NEMA will use the information you provide for the purposes addressed in this document, including to assess your eligibility to receive Grant payments. Under the *Privacy Act 1993*, you have the right to request all information held about yourself and to request corrections to that information. NEMA has obligations under the *Official Information Act 1982*, and the provisions of this Act apply to all of the information provided in this application.