# Resilience Fund Application Form

This form provides the minimum information for the application. A detailed project plan should be developed to inform this application and may be attached.

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| --- | --- |
| Project title |  |
| Date of application |  |
| Details on application |
| Applicant *[CDEM Group must endorse/sponsor all applications]* |  |
| Sponsoring CDEM Group |  |
| Other local authorities, Groups or organisations supporting this proposal |  |
| Project description |
| Executive summary *[200 words maximum]* |
|  |
| Challenge/opportunity *[200 words maximum]* |
|  |
| Alignment with priorities and objectives of the National Disaster Resilience Strategy (NDRS) *[200 words maximum]* |
|  |
| Alignment with Principles and Allocation Preferences *[200 words maximum]* |
|  |
| Application of outcomes/benefits to sector *[200 words maximum]* |
|  |
| Ongoing costs (post-project) and how it will be funded *[200 words maximum]* |
|  |
| Project design |
| Project manager |  |
| Other project members |  |
| External providers/contractors |  |
| NEMA resource (if needed) |  |
| Deliverables *[Note: payments will be made after successful completion of milestones identified]* |
| Key milestones | Date for completion | Cost (invoice amount - GST exclusive) |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |
| Identified risks |
| Risks | Suggested mitigation / management |
|  |  |
|  |  |
|  |  |
|  |  |
| Funding request and use |
| CDEM Resilience Fund contribution | $ (GST exclusive) |
| Local authority / organisation contribution | $ (GST exclusive) |
| Other sources of funding or support |  |
| Total Budget *[Budget spreadsheet* ***must*** *be submitted with the application]* | $ (GST exclusive) |
| Applies if application exceeds $100,000 (GST exclusive) over the life of the project | Are you prepared to attend an interview in support of this application (if needed)? | Yes [ ]  | No [ ]  |
| Application confirmation |
| Is this application from an individual or other organisation | Yes [ ]  | No [ ]  |
| Does the CDEM Group support this application? *[sign off below confirms support]* | Yes [ ]  | No [ ]  |
| Approval of Chief Executive[Chief Executive or Head of the organisation receiving the funding] |  |
| Name:Title:Email: |
| Approval of CEG Chair |  |
| Name:Title:Email: |
| All communications regarding the application, including approval decisions will be addressed to the Chief Executive and CEG Chair and copied to the Group Manager. |
| CDEM Group comment |
|  |
| Note: Only complete forms **submitted before the deadline** will be considered for assessment. All completed forms and supporting documents must be emailed to NEMA at resilience.fund@nema.govt.nz |
| NEMA Assessment [internal use only] |
| **Principles** | **Yes** | **No** |
| Local / regional focus | [ ]  | [ ]  |
| Values the role of Māori in the Emergency Management System | [ ]  | [ ]  |
| NEMA involvement required | [ ]  | [ ]  |
| **Allocation Preferences** |
| Alignment with NDRS | [ ]  | [ ]  |
| Achieves equity of outcomes for Māori communities, marae, hapū, iwi and Māori organisations | [ ]  | [ ]  |
| Outcome focused | [ ]  | [ ]  |
| Applicable in other regions / CDEM Groups | [ ]  | [ ]  |
| Supports national consistency | [ ]  | [ ]  |
| Wider funding / resource commitment | [ ]  | [ ]  |
| Build on existing work | [ ]  | [ ]  |
| Operational expenditure (Opex) | [ ]  | [ ]  |
| Capital expenditure (Capex) | [ ]  | [ ]  |
| Other |
| Application from individuals or other organisations endorsed/sponsored by CDEM Group |  |  |
| NEMA Subject Matter Expert Comment | Supported [ ]  | Not supported [ ]  |
|  |
| NEMA Regional Emergency Management Advisor Comment | Supported [ ]  | Not supported [ ]  |
|  |
| NEMA Review Panel Comment | Supported [ ]  | Not supported [ ]  |
|  |
| NEMA Director Decision Sign-off | Approved [ ]  | Declined [ ]  |
| **Director of Civil Defence Emergency Management** |