# Resilience Fund Application Form

This form provides the minimum information for the application. A detailed project plan should be developed to inform this application and may be attached.

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| --- | --- | --- | --- | --- | --- | --- |
| Project title |  | | | | | |
| Date of application |  | | | | | |
| Details on application | | | | | | |
| Applicant  *[CDEM Group must endorse/sponsor all applications]* |  | | | | | |
| Sponsoring CDEM Group |  | | | | | |
| Other local authorities, Groups or organisations supporting this proposal |  | | | | | |
| Project description | | | | | | |
| Executive summary *[200 words maximum]* | | | | | | |
|  | | | | | | |
| Challenge/opportunity *[200 words maximum]* | | | | | | |
|  | | | | | | |
| Alignment with priorities and objectives of the National Disaster Resilience Strategy (NDRS) *[200 words maximum]* | | | | | | |
|  | | | | | | |
| Alignment with Principles and Allocation Preferences *[200 words maximum]* | | | | | | |
|  | | | | | | |
| Application of outcomes/benefits to sector *[200 words maximum]* | | | | | | |
|  | | | | | | |
| Ongoing costs (post-project) and how it will be funded *[200 words maximum]* | | | | | | |
|  | | | | | | |
| Project design | | | | | | |
| Project manager |  | | | | | |
| Other project members |  | | | | | |
| External providers/contractors |  | | | | | |
| NEMA resource (if needed) |  | | | | | |
| Deliverables *[Note: payments will be made after successful completion of milestones identified]* | | | | | | |
| Key milestones | Date for completion | | Cost (invoice amount - GST exclusive) | | | |
|  |  | | $ | | | |
|  |  | | $ | | | |
|  |  | | $ | | | |
|  |  | | $ | | | |
| Identified risks | | | | | | |
| Risks | Suggested mitigation / management | | | | | |
|  |  | | | | | |
|  |  | | | | | |
|  |  | | | | | |
|  |  | | | | | |
| Funding request and use | | | | | | |
| CDEM Resilience Fund contribution | $ (GST exclusive) | | | | | |
| Local authority / organisation contribution | $ (GST exclusive) | | | | | |
| Other sources of funding or support |  | | | | | |
| Total Budget *[Budget spreadsheet* ***must*** *be submitted with the application]* | $ (GST exclusive) | | | | | |
| Applies if application exceeds $100,000 (GST exclusive) over the life of the project | Are you prepared to attend an interview in support of this application (if needed)? | | | Yes | | No |
| Application confirmation | | | | | | |
| Is this application from an individual or other organisation | | | | Yes | | No |
| Does the CDEM Group support this application? *[sign off below confirms support]* | | | | Yes | | No |
| Approval of Chief Executive [Chief Executive or Head of the organisation receiving the funding] |  | | | | | |
| Name:  Title:  Email: | | | | | |
| Approval of CEG Chair |  | | | | | |
| Name:  Title:  Email: | | | | | |
| All communications regarding the application, including approval decisions will be addressed to the Chief Executive and CEG Chair and copied to the Group Manager. | | | | | | |
| CDEM Group comment | | | | | | |
|  | | | | | | |
| Note: Only complete forms **submitted before the deadline** will be considered for assessment. All completed forms and supporting documents must be emailed to NEMA at [resilience.fund@nema.govt.nz](mailto:resilience.fund@nema.govt.nz?subject=CDEM%20Resilience%20Fund:) | | | | | | |
| NEMA Assessment [internal use only] | | | | | | |
| **Principles** | | | | **Yes** | | **No** |
| Local / regional focus | | | |  | |  |
| Values the role of Māori in the Emergency Management System | | | |  | |  |
| NEMA involvement required | | | |  | |  |
| **Allocation Preferences** | | | | | | |
| Alignment with NDRS | | | |  | |  |
| Achieves equity of outcomes for Māori communities, marae, hapū, iwi and Māori organisations | | | |  | |  |
| Outcome focused | | | |  | |  |
| Applicable in other regions / CDEM Groups | | | |  | |  |
| Supports national consistency | | | |  | |  |
| Wider funding / resource commitment | | | |  | |  |
| Build on existing work | | | |  | |  |
| Operational expenditure (Opex) | | | |  | |  |
| Capital expenditure (Capex) | | | |  | |  |
| Other | | | | | | |
| Application from individuals or other organisations endorsed/sponsored by CDEM Group | | | |  | |  |
| NEMA Subject Matter Expert Comment | | Supported | | | Not supported | |
|  | | | | | | |
| NEMA Regional Emergency Management Advisor Comment | | Supported | | | Not supported | |
|  | | | | | | |
| NEMA Review Panel Comment | | Supported | | | Not supported | |
|  | | | | | | |
| NEMA Director Decision Sign-off | | Approved | | | Declined | |
| **Director of Civil Defence Emergency Management** | | | | | | |