



CDEM Resilience Fund project application form

This form provides the minimum of information for the application; a detailed project plan should be developed to inform this application and may be attached.

Project title		Nelson Tasman Regional Fuel Plan
Date of application		September 2018
Details on application		
Applicant		Nelson Tasman CDEM
CDEM Group/s affected		Nelson Tasman
Other local authorities, Groups or organisations supporting this proposal		Nelson City Council Tasman District Council Nelson Tasman Lifelines Group
Project description		
<p>Executive summary <i>[200 words maximum description.]</i></p> <p>A review of the Nelson Tasman Regional Fuel Plan is required. Current resourcing levels preclude this work from being undertaken.</p> <p>This proposed project will enhance both New Zealand's and Nelson Tasman's disaster risk resilience through application of best practice planning and coordination methodology.</p> <p>Bulk fuel for the Nelson Tasman region is delivered to and stored at Port Nelson. All CDEM Groups require a regional fuel plan to sit under the national CDEM Fuel Plan.</p> <p>The 2016 Nelson Tasman Lifelines Project identified the development of a regional fuel management plan during emergencies as a key piece of work to be progressed. The previous plan was carried out in 2009, recent planning around the AF8 project mean that now is an appropriate time to fully review and update the regions fuel plan.</p> <p>A key public outcome from this Plan would be the development of key messaging around public and sector resilience and preparedness, and also strategic communications required during a response.</p>		
<p>Challenge/opportunity <i>[200 words maximum description.]</i></p> <p>The Nelson Tasman Lifelines Group has recognised that all of the region's fuel arrives and is stored at the Port, which itself is vulnerable to earthquake and tsunami hazards. In addition, transport throughout the region is via some tenuous road links which are also vulnerable to a number of hazards.</p> <p>This review of regional fuel interdependencies and updated riskscape will help inform future mitigation measures decision making and increase the region's resilience.</p> <p>Strong relationships between the fuel sector and Nelson Tasman CDEM will be crucial once an emergency threatens to disrupt supply. There are mutual benefits for both sectors in such an event, however, there needs to be an agreed plan in place as a starting point to ensure both sectors interests are protected.</p> <p>There are some large users of fuel which have been identified in the Nelson Tasman region to ensure lifelines remain operable and emergency services are able to continue their response.</p> <p>The Fuel Plan will identify regionally critical fuel customers and have a transparent methodology for prioritising fuel deliveries to them.</p>		
<p>Alignment with identified goals and objectives identified in the CDEM sector <i>[200 words maximum description.]</i></p>		

The Nelson Tasman CDEM Plan goals are:

- Build strong, safe, resilient communities
- Reduce the risk of hazards
- Enhance response and recovery capability

This application aligns well with each of the goals in the Group Plan. It also aligns with the National CDEM Strategy Goal 3 'enhancing New Zealand's capability to manage civil defence emergencies' and specifically Goal 3B – 'enhancing the ability of CDEM Groups to prepare for and manage civil defence emergencies'.

Dissemination of benefits to sector *[200 words maximum description.]*

A Regional Fuel Plan will ensure that Nelson Tasman has arrangements in place as recommended in the National CDEM Fuel Plan.

The plan would be made available to all stakeholders who have input to this plan. The plan will also be sent to all other Groups for their information and possible use. The Nelson Tasman Lifelines Group look to implement sections in the plan that recommend further education and would assist businesses to develop business continuity plans. Recommendations in the plan would also inform the Nelson Tasman CDEM business planning process.

As a result of the plan, we would expect to see MOUs established between the fuel sector and Nelson Tasman CDEM which would each ones expectations of the other and the agreement on fuel distribution models given certain scenarios. This would give the Group confidence that there are fuel contingency arrangements in place if an emergency threatens supply to and around the region.

We would also look at developing key messages for the public around the use of fuel during a response. These messages would be developed with input from the key stakeholders. Whilst these messages would be used during an event, promoting them through the Readiness phase would also be beneficial.

As an international tourist destination, this project will help protect New Zealand's international reputation in regards to resilience and capacity to respond effectively to emergency events.

Project design

Project manager	Becky Marsay
Other project members	Phil Ruffell, Jeff Cuthbertson, Lifelines Co-ordinators
External providers/contractors	To be confirmed once bid approved

Deliverables

Milestones	Date for completion	Cost
Contractor appointed	30 June 2019	\$25,000 (remuneration, travel and accommodation)
Engage with the sector and CDEM stakeholders	August – November 2019	
Complete the Plan	June 2020	

Identified risks

Risks	Suggested management
Plan does not meet expectations	Develop a terms of reference and project plan for a regional fuel plan Nelson Tasman CDEM to meet any cost over-runs
Cost over-runs	
Fuel sector does not engage in the process	Begin the process by investing in relationships with key member of the fuel sector

CDEM stakeholders do not engage with the process	Address through committee membership or CEG
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Funding request and use

CDEM resilience fund contribution	\$25,000						
Local authority/organisation contribution	NCC and TDC to provide GIS support, printing and publishing, administration support and project management.						
Other sources of funding or support							
Budget <i>[Please supply spreadsheet]</i>	See below						
Applies if application exceeds \$100,000 over the life of the project	<table border="0"> <tr> <td>Do you wish to attend a hearing in support of this application?</td> <td>Yes</td> <td>No</td> </tr> <tr> <td></td> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> </table>	Do you wish to attend a hearing in support of this application?	Yes	No		<input type="checkbox"/>	<input checked="" type="checkbox"/>
Do you wish to attend a hearing in support of this application?	Yes	No					
	<input type="checkbox"/>	<input checked="" type="checkbox"/>					

Application confirmation

Approval of Chief Executive	
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CDEM Group comment

Comment:

Indicative Budget for Regional Fuel Plan

Contractor		\$22,000
Travel	5 return flights to Nelson	\$2,000
Accommodation	5 nights accommodation	\$1,000
Total		\$25,000