|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Impact | | | Likelihood | | |
| Descriptor | Score | Impact on service and reputation | Descriptor | Score | Example |
| Insignificant | 1 | * No impact on service * No impact on reputation * Complaint unlikely * Litigation risk remote | Remote | 1 | * May occur in exceptional circumstances |
| Minor | 2 | * Slight impact on service * Slight impact on reputation * Complaint possible * Litigation possible | Unlikely | 2 | * Expected to occur in a few circumstances |
| Moderate | 3 | * Some service disruption * Potential for adverse publicity * Complaint probable * Litigation probable | Possible | 3 | * Expected to occur in some circumstances |
| Major | 4 | * Service disrupted * Adverse publicity not avoidable * Complaint probable * Litigation probable | Probable | 4 | * Expected to occur in many circumstances |
| Extreme | 5 | * Service interrupted for significant time * Major adverse publicity not avoidable * Major litigation expected * Resignation of senior management and board * Loss of community confidence | Highly probable | 5 | * Expected to occur frequently and in most circumstances |

Risk Assessment table – rated 1-5

Risk assessment example using risk rating table (in best practice guidelines and risk rating table above)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Risks identified | Likelihood | Impact | Overall (gross) risk | Control procedure | Retained (net) risk | Action required |
| Falling in water when sandbagging | 3 up | 4 | 16 | * We stay clear of rising water ways * We have up to date river flow information * Following clear directions and staying within directed boundaries * Work within a team, staying close * Clear orientation and induction process | Medium | Ensure up to date information which is clearly relayed to everyone. |