



CDEM Resilience Fund project application form

78637608

Application for CDEM Resilience Collaborative fund approval

Project title	EMIS – Development and Training
Date of application	13/02/2012

Details on application

Lead local authority	Southland DC
CDEM Group	Southland
Other local authorities or Groups supporting the proposal	Environment Southland , Invercargill CC, Gore DC, Otago CDEM Group

Project description

Executive summary *[200 words maximum description.]*

Southland and Otago CDEM Groups have jointly identified the need for development of the EMIS programme and training of staff in use of the system. Emergency Management Southland (EMS) has investigated the matter and found that at present there is little outside assistance/expertise for such software. EMS has therefore agreed to commit one of their advisors who is a super-user and practiced in using EMIS to provide both development and implementation suggestions and also deliver EMIS training to Emergency Management Officers and EOC staff. The time commitment across both Groups will be 0.5 FTE. This time will be split evenly between both Groups. The funding will be used to back-fill the staff member's normal position and carry on with work activities already programmed for the 2012/13 year which have been allocated to that staff member.

Problem/opportunity *[200 words maximum description.]*

Project will use knowledge gained to date from staff who have already implemented aspects of EMIS. There are limited people with the skills and knowledge in local government and the private sector in the lower South Island who can deliver this programme. There is currently a high demand for such assistance. By using a current staff member who has the skills and back filling her position we can deliver a good product at relatively low cost compared for seeking outside assistance. 0.5 FTE will be committed of the staff member's time solely to this project and this staff members time will be offered across the Otago/Southland group. Sharing such a resource across two CDEM Groups will mean the resource is well utilised and lead to other shared opportunities.

Alignment with identified goals and objectives *[200 words maximum description.]*

- Fits with National priorities for Resilience funding for 2012/13 namely:
1. *Implementation and resourcing for EMIS*
 2. *Professional Development.*

The strategy will be to work with Emergency Management Officers to up skill them on how to set-up EMIS and use it at a basic level so they can use their own initiative to get the best use of the product for their needs.

Meets Goal from both Southland and Otago CDEM Groups within Group plans to seek opportunities to work together collaboratively across the two Groups.

Objectives within current Southland combined work programme to utilise EMIS in a comprehensive manner and deliver set objectives with the training programme incorporating EMIS.

Dissemination of benefits to sector [200 words maximum description.]

Emergency Management Southland will have a number of EOC staff trained and proficient in the use of EMIS.

Members of the Otago CDEM Group will have staff at TA and Group level trained in the use of EMIS.

Templates will be developed for both Otago and Southland so they can be used in an event.

Use of the alerting tools will be developed/enhanced for both Otago and Southland.

EMIS will hopefully be accepted and used as an operational tool.

Project design

Project manager	Neil Cruickshank
Other project members	Sandra Miller, John Lovell plus 2 persons from Otago CDEM Group
External providers/contractors	Nil

Deliverables

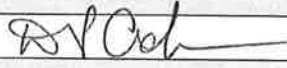

Milestone	Date for completion	Cost
Working Group meeting to set-out framework.	July 2012	\$1000.00
Workshop with Otago EMO's outline work programme/ hands on session	Sept 2012	\$3000.00
Setting up and Development of templates for high risk events	Jan 2013	\$15000.00
Initial of training in EOC environment Otago/Southland	March 2013	\$15000.00
Development of alerting capacity in portals	June 2013	\$6000.00

Identified risks

Risk	Suggested management
Poor guidance of work programme/priorities	Working group set up from super users in both Otago and Southland to set up framework.
Poor uptake from TA's in Otago	Direct communication between project Manager and CEG reps for respective TA's if any issues arrive.

Funding request and use

CDEM resilience fund contribution	\$40,000.00
Local authority contribution	\$5000 in training and staff cost in training staff member

	in Sharepoint (already committed)
Other sources of funding	Nil
Expenditure <i>[Please supply details]</i>	Cost of Advisors time 0.5 FTE \$32,000.00 Travel costs \$5,000.00 Incidentals-printing etc \$2,000.00
Application confirmation	
Approval of Chief Executive	
CDEM Group comment	
Comment	
Approval of Coordinating Executive Group Chair	



CDEM Resilience Fund project application form

Application for CDEM Resilience Collaborative fund approval	
Project title	Tsunami signage and advertising
Date of application	13/02/2012
Details on application	
Lead local authority	Southland District Council
CDEM Group	Southland
Other local authorities or Groups supporting the proposal	Invercargill City Council, Environment Southland
Project description	
<p>Executive summary <i>[200 words maximum description.]</i> Emergency Management Southland has commissioned a programme of work in relation to tsunami risk to Southland. To continue on this work it would like to erect tsunami signage at a number of coastal sites and continue on a successful advertising campaign that has been running for the last 6 months. Funding is yet to be sourced for the tsunami signage and is unlikely there is sufficient current budget for the advertising.</p> <p>The advertising supports national ad campaigns but has a local component and could be used across other CDEM Groups. The programme fits in well with the national resilience funding priorities for 2012/13 and the Southland CDEM Goals and work programme priorities.</p>	
<p>Problem/opportunity <i>[200 words maximum description.]</i> Emergency Management Southland would like to find a cost effective solution to keeping the risk of a local source tsunami to the fore front of coastal communities and tourists. An effective radio ad campaign was delivered by the Radio network in the 2011-12 year on advising people what to do in a tsunami scenario. The campaign has received good feedback from the public. There is insufficient funding to continue this ad campaign effectively in the 2012-13 year.</p> <p>A CEG recommendation from 2011 was for Emergency Management Southland to erect tsunami signs in prominent locations in coastal areas of assist in making the tourist population aware of the risk and also to keep the information in the forefront of the local community.</p>	
<p>Alignment with identified goals and objectives <i>[200 words maximum description.]</i> Fits with National priorities for Resilience funding for 2012/13 namely: <ol style="list-style-type: none">1. <i>Enhancing awareness of tourists.</i>2. <i>Risk communication.</i><p><i>Meets Goal from the Southland CDEM Groups plans to communicate risk to the public.</i></p></p>	
<p>Dissemination of benefits to sector <i>[200 words maximum description.]</i> Emergency Management Southland will work with the radio network for other CDEM Groups especially those with local tsunami risk to run similar add campaigns.</p> <p>This signage and ad campaign will be across three TA's and Environment Southland coordinated by EMS.</p> <p>The ad campaign should lead to resident and visitors to Southland having a clear knowledge</p>	