



CDEM Resilience Fund project application form

Application for CDEM Resilience Collaborative fund approval	
Project titles	Community Response Plans
Date of application	11 April 2011
Details on application	
Lead territorial authority	Group Emergency Management Office (coordinated on behalf of all the local authorities that comprise the Bay of Plenty CDEM Group)
CDEM Group	Bay of Plenty
Other TAs or Groups supporting the proposal	Tauranga City Council Western Bay of Plenty District Council Rotorua District Council Whakatane District Council Kawerau District Council Opotiki District Council
Project description	
<p>Executive summary <i>[200 words maximum description.]</i></p> <p>Effective response to hazard events is heavily reliant on an informed and timely response from communities. Community response planning is conducted in conjunction with communities so that they in effect own their community response plan. Emergency Management officers have limited resources (chiefly time) to write all community response plans for communities in their territorial authority location. Communities need to develop their own plans, with advice and guidance from emergency management professionals. A common approach (format and content) and additional personnel resource would greatly assist the development of these plans.</p>	
<p>Problem/opportunity <i>[200 words maximum description.]</i></p> <ul style="list-style-type: none"> • Currently work is in progress to standardise format, consistent messaging and an integrated process within the Bay of Plenty region for developing community response plans across Emergency Operating Areas (EOAs) • It is estimated that it could take up to five years to develop community response for all their affected communities due to limited resources (personnel and funding) • Heightened awareness of tsunami issues for the Bay of Plenty coast, as a result of the publication of MCDEM Level 2 tsunami inundation maps and the recent Japan Tsunami, further heightened awareness anticipated with the completion of the MCDEM Level 3 tsunami inundation maps due end June 2011 • The use of community response plans is an immediate methodology to promote aspects of community resilience in the Bay of Plenty region. 	
<p>Alignment with identified goals and objectives <i>[200 words maximum description.]</i></p> <ul style="list-style-type: none"> • National Strategy Goal 1 <ul style="list-style-type: none"> ◦ To increase community awareness, understanding, preparedness and participation in civil defence emergency management • Bay of Plenty CDEM Group Plan (1GP) Goal 1 	

<ul style="list-style-type: none"> o A community that is aware of hazards and that participates in civil defence emergency management 		
Dissemination of benefits to sector <i>[200 words maximum description.]</i> <ul style="list-style-type: none"> • ability to manage the process on behalf of all EOAs – to avoid duplication of effort • response plans will be standardised • additional resourcing in terms of tools and personnel would allow the programme to be advanced • the public will become familiar with one version rather than multiple versions • costs will be minimised due to better coordination. 		
Project design		
Project manager	TBC	
Other project members	EOA Managers <ul style="list-style-type: none"> • Alan Pearce • Pauline Hitchcock • Jim Tetlow • Ian Castles • Tony Moller 	
External providers/contractors	GNS Science	
Deliverables		
Milestone	Date for completion	Cost
<ul style="list-style-type: none"> • Communities in need are scoped by EOA Managers 	Ongoing	\$10,000
<ul style="list-style-type: none"> • Implementation of programme, including confirmed delivery mechanism, preparation and production of resource material + community workshops 	July 2012	\$50,000
<ul style="list-style-type: none"> • Report to CEG Readiness and Response Subgroup on progress 	March 2012	In-kind
<ul style="list-style-type: none"> • Report to CEG 	April 2012	In-kind
<ul style="list-style-type: none"> • Review programme 	April 2012	In-kind
		TOTAL = \$60,000
Identified risks		
Risk	Suggested management	

Not supported by CDEM agencies/decision makers	<ul style="list-style-type: none"> • CEG members to collectively agree on direction • Develop clear goals, vision and objectives to ensure understanding of outcomes sought • Involvement of key agencies from commencement of project • Ensure open communication
Lack of ability/resource to deliver programme	<ul style="list-style-type: none"> • Engagement of external service provider with relevant knowledge and experience
Funding request and use	
CDEM resilience fund contribution	\$60,000
Territorial authority contribution	In-kind labour as required
Other sources of funding	Nil
Expenditure <i>[Please supply details]</i>	Publications/resource material <ul style="list-style-type: none"> • Travel • Contracted services • Resource material • Tools for database management • TOTAL = \$60,000
Application confirmation	
Approval of Chief Executive	Not applicable
CDEM Group comment	
Comment	
Approval of Coordinating Executive Group Chair	Diane Turner, Whakatane District Council

