

Template B: Engagement activity planning

Overview	
Name of the activity:	
Name of community:	
State the purpose for the activity:	
Level of engagement*:	
Results	
State the desired outcomes and outputs from the activity	
Outcomes	
Outputs	

*See page 19 for a description of the Levels of Engagement

Template B: Engagement activity planning (continued)

Tasking		
Actions to be taken	Responsibility	Timeline
Resources and budget required		
Item	Cost	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total budget	\$	
How will this activity be evaluated?		