SCE Example:

Telecommunications

Emergency

Planning

Forum

TEPF Goal

To promote continuity of telecommunications services in New Zealand by:

- – providing a forum for discussion of national telecommunication emergency planning issues; including

- – developing and maintaining an agreed and well-functioning capability for emergency response.
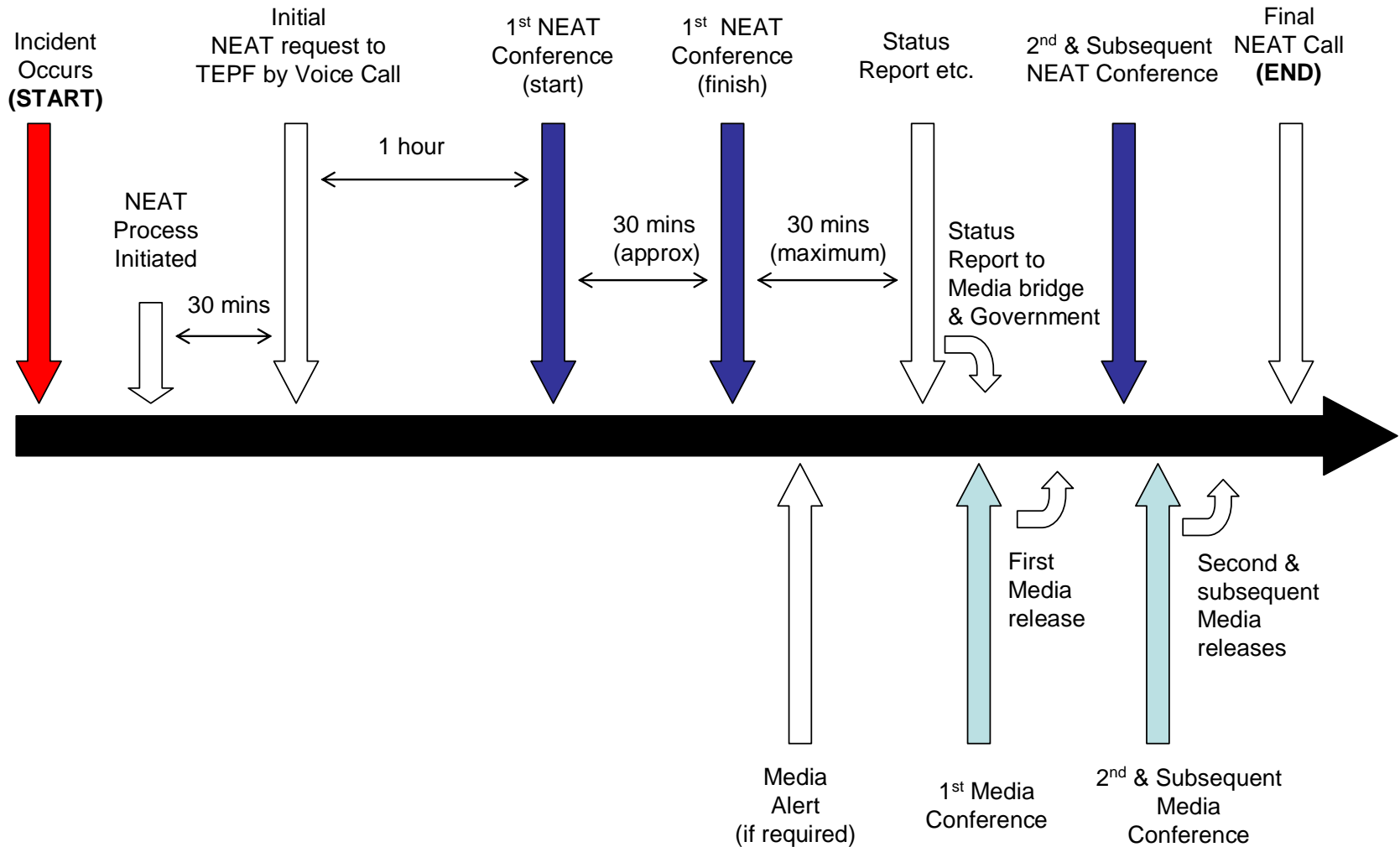
TEPF: Conducting Business

- Chatham House Rules apply

- Individuals represent their employer and participate in their own right

- Meets quarterly

- Minimum of formality

- Decisions by consensus

- Activities may include:
  - disseminating information on issues within the Forum's sphere of expertise.
  - coordination of responses to government requests for information and support on emergency management issues.

- Convene as required to facilitate emergency response activity

During an Emergency: NEAT

National Emergency Alert for Telecommunications

- Developed by the TEPF

- Consists of conference calls between appropriate TEPF members

- May be triggered by a range of event types

- Preference to activate NEAT and then stand down rather than a situation developing before acting

NEAT Time Line

Incident Occurs **(START)**

NEAT Process Initiated

30 mins

Initial NEAT request to TEPF by Voice Call

1 hour

1st NEAT Conference (start)

30 mins (approx)

1st NEAT Conference (finish)

30 mins (maximum)

Status Report etc.

Status Report to Media bridge & Government

2nd & Subsequent NEAT Conference

Final NEAT Call **(END)**

Media Alert (if required)

First Media release

1st Media Conference

Second & subsequent Media releases

2nd & Subsequent Media Conference

NEAT: Agenda

- Roll call and basic protocols

- Briefly describe the causing event

- Network situation

- Requests for assistance

- Determine subsequent meetings

Responsibilities

- **Chair**:
  - **Regional event:** CDEM GEOC Lifelines Utility Coordinator
  - **National event:** NCMC Lifelines Utility Coordinator

- **NEAT Initiator**: any member of TEPF can initiate the NEAT process.

- **Attendees:** Appropriate representatives of TEPF members

The NEAT Process