



CDEM Resilience Fund project application form

78636608

Application for CDEM Resilience Collaborative fund approval	
Project title	Implementation of EMIS.
Date of application	15 February 2012
Details on application	
Lead local authority	Hawke's Bay Regional Council
CDEM Group	Hawke's Bay
Other local authorities or Groups supporting the proposal	Napier City Council Hastings District Council Wairoa District Council Central HB District Council
Project description	
<p>Executive summary <i>[200 words maximum description.]</i></p> <p>The HB CDEM Group has been very aware of the benefits of an electronic emergency information management system, and while awaiting a national solution adopted the use of a system provided by Origen.</p> <p>Since the roll out of EMIS in late 2011, the HB CDEM Group has signed the official Memorandum of Understanding with the Ministry of Civil Defence Emergency Management, with three trained EMIS Superusers now having access to the live system in Hawke's Bay. Logos have been supplied, three superusers and two approvers appointed and a generic email established for the HB site.</p> <p>HB is keen to see EMIS will be used in a consistent manner across the Groups, and we look forward to the meeting in Wellington on 26/27 March when Groups collectively will have the opportunity to discuss these matters.</p>	
<p>Problem/opportunity <i>[200 words maximum description.]</i></p> <p>Hawke's Bay, like other Groups, has been grappling with the time and resource it will take to adopt the system and undertake training across the region.</p> <p>Budgeted has been made for a local consultant, Megan Gallen to assist the HB CDEM Group with Local Authority Super User Training, but we now believe this will prove to be inadequate in the 2012/13 year and seek additional funding support through the resilience fund.</p>	
<p>Alignment with identified goals and objectives <i>[200 words maximum description.]</i></p> <p>Consistent with the HB CDEM Group Plan Goal 3, To provide effective response and recovery operations. Consistent with the National Strategy, Principles Four and Five</p>	
<p>Dissemination of benefits to sector <i>[200 words maximum description.]</i></p> <p>Benefits to the sector include the provision of a tool which will help decision-makers make better decisions, more rapidly by providing up-to-date and clear information. It will also ensure users are able to see relevant information across user agencies, providing for a better inter-agency response to events in the future.</p>	

Project design		
Project manager	Lisa Pearse, Emergency Management Coordinator	
Other project members	Nigel Simpson, Group Coordinator and all Local Authority Emergency Management staff	
External providers/contractors	MCDEM & Megan Gallen of Optimum Computer Consulting	
Deliverables		
Milestone	Date for completion	Cost
Emergency Management Officers workshop to present overview and framework	April 2012	\$1,000
Development of training programme	June 2012	\$6,400
Local Authority Super User Training - Training Programme Finalised in agreement with project members	July 2012	\$3,200
Training Programme Implemented	2012/13	\$19,200
	Total Cost	\$29,800
Identified risks		
Risk	Suggested management	
A major hazard event which could divert resourcing.	Differ implementation as appropriate	
Local authority contribution in kind re-directed	Manage as appropriate	
Funding request and use		
CDEM resilience fund contribution		\$21,800
Local authority contribution		In kind
Other sources of funding		CDEM Group \$8,000
Expenditure <i>[Please supply details]</i>	As above	
Application confirmation		
Approval of Chief Executive	NA	
CDEM Group comment		
Comment	N/A	
Approval of Coordinating Executive Group Chair		