The three CDEM Groups make up some of the smallest and least well resourced of the CDEM Groups in NZ. This project would represent a cost effective way of delivering consistent training supporting the start up of the new CDEM Group Committees on the West Coast.

The role will be of value to all three CDEM Groups, but will play a particularly valuable role in groups which help when staff assist in other EOC/CCS/RC/PS operations.

Communicated in our CDEM Groups. It also provides a consistent training between the three CDEM Groups, ensuring that the learning extends at the national level are effectively communicated to the CDEM Groups.

Applying this framework across the three CDEM Groups will ensure a good representation within a single development.

to the discussion on and development of, materials needed to support the role of CDEM Groups.

This position will be able to support other CDEM Groups nationally and provide strategic support who have limited time available for training.

the CDEM Groups, for example our current CDEM Group Training Manual being developed, to date is not effectively addressing the needs of these smaller CDEM Groups.

A particular issue that this new position will help to address is the need to better integrate the new and significant changes in the weather sector.

Moreover, the CDEM professional development environment is evolving quickly, with new material’s coordination, CDEM Group Training Framework (CETF) and ongoing need to support training in ERM.

and that this would contribute significantly to better outcomes across the region.

The three CDEM Groups, recognizing that their training staff are their most valuable resource and they

<table>
<thead>
<tr>
<th>Project Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Westland District Councils. This proposal is also supported by the Buller, Grey and Tasman Regional Councils. This is a joint application made on behalf of the Tasman, Marlborough and West Coast CDEM Groups.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Supporting the proposal</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDEM Group</td>
</tr>
<tr>
<td>New Zealand CDEM Group</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Details on Application</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of Application</td>
</tr>
<tr>
<td>Group Leader</td>
</tr>
</tbody>
</table>

CDEM Resilience Fund Project Application Form

Supporting the proposal.
The application reflects the goals and objectives of the three CEM groups, which all aspire to:

1. Align with (perfect goal) and objectives

- Develop and maintain.
- Implement the alignment and implementation of ENMS with IT and development of training.
- Contribute to meeting ENMS and CEM group goals from other regions in developing the ITF.
- Assist in delivering and delivering effective and efficient training.
- Work closely with CEM group staff to develop focused training.

2. Enhance our partners:

- Deliver regular training to EOC/EC staff across the three CEM groups and, if resources allow, enhance our partners.
- For each of the three CEM groups, develop an annual training plan for the CEM group.
- Training needs assessment.
- For each of the three CEM groups, assist the Manager of the CEM group in undertaking a training needs assessment.

3. Enhance our partnerships:

- Get CEM groups involved in establishing the following objectives:

5. In the field, we ensure quality and assist with delivery of training.

- The professional development requirement of controllers has been formalized.
- The number of controllers required has been increased.
- The Emergency Management Information System (EMIS) is now established.
- The Emergency Management Information System (EMIS) is now established.
- The Emergency Management Information System (EMIS) is now established.

4. The professional development requirement of controllers:

- With ENMS, it is the key element to ensure that the training and the training goals are achieved.
- With ENMS, it is the key element to ensure that the training and the training goals are achieved.
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3. The Emergency Management Information System (EMIS)

- The Emergency Management Information System (EMIS) is now established.
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- The Emergency Management Information System (EMIS) is now established.

2. A review of the current CEM framework (IFP)

- The CEM framework is being developed and refined to meet the needs of the CEM groups.
- The CEM framework is being developed and refined to meet the needs of the CEM groups.
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1. The new CEM framework (IFP)

- The new CEM framework (IFP) is being developed and refined to meet the needs of the CEM groups.
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This proposal is for a person on a fixed-term contract of 40 hours per week to deliver training for
<table>
<thead>
<tr>
<th>Deliverables</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>External providers/contractors</td>
<td>N/A</td>
</tr>
<tr>
<td>and West Coast</td>
<td>N/A</td>
</tr>
<tr>
<td>The CEM Group Emergent Managers of Maroochydore</td>
<td>N/A</td>
</tr>
<tr>
<td>Management:</td>
<td>N/A</td>
</tr>
<tr>
<td>Roger Ball, Manager, Nelson Tasman Emergency</td>
<td>N/A</td>
</tr>
<tr>
<td>Project Manager</td>
<td>N/A</td>
</tr>
</tbody>
</table>

- Contributing to the development of ideas and resources.
- The CEM Group will also support the Ministry of CDEM through providing additional resource to sustain the CEM Group.
- This proposal would deliver the following benefits to the wider sector:
  - Enhancing the development of the function of CEM within the TT.
  - It will provide a mechanism to roll out the TT across the three CEM Groups, as well as CDEM Assessment Reports.
  - It will deliver outcomes to improve the capability of the three CEM Groups, in line with the Resilience Fund proposals as follows:
    - This proposal aligns with the outcomes of EIS and CEM function training.
    - This proposal aligns with the CEM Assessment Reports undertaken by CDEM for each:
      - Goal 1: Enhancing NZ’s capability to recover from and define emergency.
      - Goal 2: Enhancing NZ’s capability to manage in time of national significance.
      - Goal 3: Enhancing NZ’s capability to manage CEM Groups to prepare for and manage civil defence, emergency.

**Dissemination of benefits to sector**

The development of training materials on how to link EIS and the TT has national applicability and can be applied across all CEM Groups.

1. West Coast: CDEM recommended that the TT be implemented across the region and now the Ministry could be operationalised.
2. CDEM Assessment Reports.
3. Enhanced CEM function training.

**Methodology:** CDEM recommended the coordinating Executive Group carry out a capability assessment of the current state and ensuring the recovery process.
<table>
<thead>
<tr>
<th>Item</th>
<th>Cost (Per)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resource Development</td>
<td>$5,000</td>
</tr>
<tr>
<td>Accommodation and Travel</td>
<td>$0</td>
</tr>
<tr>
<td>Insurance - Depreciation</td>
<td>$2,000</td>
</tr>
<tr>
<td>Vehicle - Running costs</td>
<td>$67,558</td>
</tr>
</tbody>
</table>

**Expenditure**

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost (Per)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Remuneration and ACC</td>
<td>$78,258</td>
</tr>
</tbody>
</table>

**Other Sources of Funding**

- Joined parking, desk, laptop and phone.
- Trainer is available for this position including a vehicle.
- In addition, equipment purchased for the previous EDMS.
- Authority of the Nelson Tasman CDEM Group is Nelson.
- The Nelson Tasman CDEM Group will provide office space and management oversight. The administrative base will be Nelson City Council.

**Local authority contribution**

- $11/4.28

**Funding Request and Use**

- Ensure work programme is agreed and is realistic.
- Regular contact between CDEM Group managers. To new position can be recruited.
- Use existing staff to keep the project going until 1. Training leaves during the financial year.
- Risk

**Identified risks**

<table>
<thead>
<tr>
<th>Date</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 2016</td>
<td>CDEM Group</td>
</tr>
<tr>
<td>November 2015</td>
<td>Development of materials, exercises, group etc.</td>
</tr>
<tr>
<td>October 2015</td>
<td>Professional development</td>
</tr>
<tr>
<td>August 2015</td>
<td>Certificate Development (IETF, ENMS)</td>
</tr>
<tr>
<td>July 2015</td>
<td>Training programme, contribute to additional user guides, delivery of training needs assessment.</td>
</tr>
<tr>
<td>July 2015</td>
<td>Perform validation of new position levels.</td>
</tr>
<tr>
<td>March 2015</td>
<td>Develop initial work programme for the final year.</td>
</tr>
</tbody>
</table>

**Milestones**

- Finalise job description and commence recruitment.
I support this application for the above funding. This has been prepared in consultation with the three CDEM Groups and reflects their agreed position.