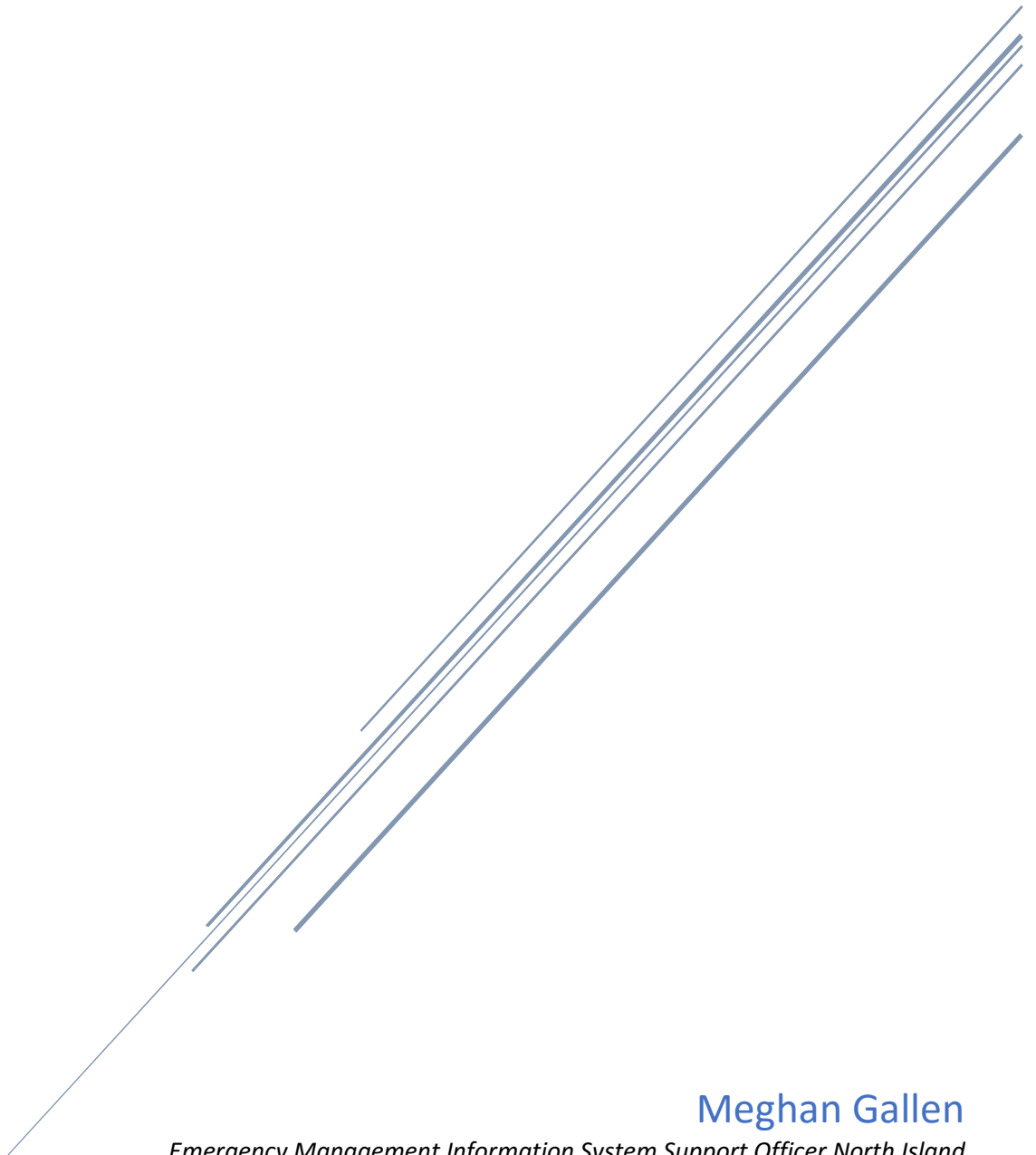




# EMIS TRAINING REPORT 2016/2017

Manawatu-Wanganui CDEM Group



**Meghan Gallen**

*Emergency Management Information System Support Officer North Island*



Currently in the North Island we have 3443 Registered EMIS Users.

The last few years the funding was based around, Hawkes Bay, Manawatu, Wellington and Taranaki Groups.

It was discussed with these groups and was decided to offer training from the fund to the rest of the North Island CDEM Groups, as not all the named groups wanted to use all the allocated funding.

From this Auckland and Gisborne took full advantage of the hours and have trained staff.

Northland, Waikato and Bay of Plenty have used their own inhouse staff.

To follow is a breakdown of each of the groups and what they have completed to date.

The fund has also been able to assist the National EMIS User Group with assistance in the development of the template that all regions currently use. EMIS 2.2

The benefit in having a consistent training across the region, has been the sharing of development ideas and processes. When one group comes up with a good concept, list or way of using the system, it is shared with the other groups.

Some of these assets that are now used have come from this process include:

- Event Logs
- Functional (Desk) Logs
- Status Reports
- Lifeline Utility Reports
- Duty Logs
- Offers of Assistance List
- Information Gathering Plans
- Check in / out lists
- Situational Dashboards

An Online space for training and development of training materials has also been created.

Now centralised in one location, with Surveys, Videos, Quick User and Complete User Guides, Online Training Modules, Trainer materials and Learning Encouragement Units.

<https://cdem.emis.govt.nz/region/nta/default.aspx>



### **Auckland CDEM Group (203 people registered)**

Auckland have done extensive staff training as well as Liaison, Lifelines and Other Agencies.

They use EMIS in a BAU space for duty logs and use when needed to monitor events. They have used in Live Events, and have customised lists specific to their requirements. They are currently working with the LUC to get a list that can be updated from their organisations.

They continue to use EMIS daily and encourage all staff to monitor event ready site when things are happening.

### **Manawatu-Wanganui CDEM Group (150 people registered)**

#### **Total of 928 Registered for CDEM Group**

- Horowhenua DC (171)
- Manawatu DC (129)
- Palmerston North CC (47)
- Rangitikei DC (42)
- Ruapehu DC (48)
- Tararua DC ( 83)
- Wanganui DC (147)
- RNZAF Ohakea (111)

Manawatu Region have done extensive training in most councils and have been operational with EMIS in Live Events, both in the EMIS and Welfare space.

They have trained Staff and Liaison Agencies.

EMIS was used in the recent flooding event in Whanganui, with onsite assistance from a EMIS Superuser.

Ohakea trained staff and external agencies, and used EMIS across 5 individual sites to manage information for their two-day Air Tattoo. Presently Whenuapai RNZAF and the newly formed NZDF deployable unit are also looking to upskill staff in the use of EMIS.

Police have done extra training in the welfare space for inquiries and have exercised this for both Ohakea and the group in a recent EXERCISE RAUORA II.

They continue to include EMIS in their regular training schedule.



### **Hawkes Bay CDEM Group (224 people registered)**

#### **Total of 651 Registered for CDEM Group**

- Central Hawkes Bay DC (26)
- Hastings DC (110)
- Hawkes Bay RC (85)
- Napier CC (134)
- Wairoa DC (72)

Hawkes Bay have done extensive training and exercises within EMIS, they have trained staff, Liaison, Lifelines and Other Agencies, over the past few years.

They have used in Live Emergencies many times of the last few years. Including the Gastro outbreak and the recent rural fires.

They also sent staff members to East Bay of Plenty recently to help them get their information into EMIS.

They have done extensive development to bring all councils into one portal and exercise this in regular training.

They continue to build and work within the system and use as a BAU space form information collaboration space between their councils and EMOs.

### **Wellington City Emergency Management Office (113 people registered)**

#### **Total of 556 Registered for CDEM Group**

- Wellington CC (156)
- Hutt CC (58)
- Upper Hutt CC (57)
- Kapiti Coast DC (71)
- Wairarapa EOC ( 36)
- Porirua CC (65)

Wellington have recently done extensive training of staff in EMIS across all of their councils, and have run a simulated training exercises for staff learning, they continue to build EMIS into their monthly training schedule.

They have an EMIS project team to help develop resilience across their region.



### **Tairāwhiti (Gisborne) CDEM Group (82 people registered)**

Gisborne have done extensive training with staff, Liaison and Lifeline Agencies.

The connection that EMIS has given them with Police, Fire and DHB has been valuable.

They have exercised with EMIS and have built robust processes around the integration of the system with their existing BAU systems. They have designed and exercised processes for the use of EMIS.

They have also done training with Welfare agencies and staff.

They continue to train staff on a regular basis with EMIS being part of staffs training.

### **Waikato CDEM Group (59 people registered)**

#### **Total of 245 Registered for CDEM Group**

- Hamilton CC (19)
- South Waikato DC (29)
- Taupo EOC Portal (60)
- TVEOA (Thames Valley Emergency Operating Area) (28)
- Waikato DC (49)
- Western Waikato (1)

Waikato has completed Extensive Welfare training and have also completed EMIS training at a higher level of the group staff, they have committed to wanting more training.

### **Bay of Plenty CDEM Group (148 people registered)**

#### **Total of 468 Registered for CDEM Group**

- Eastern Bay of Plenty Operating Area (183)
- Rotorua Operating Area (52)
- Western Bay of Plenty Operating Area (83)
- Tauranga CC (2)

Bay of Plenty have done some staff training of EMIS over 18 months ago, I am told that EMIS training is part of the regular training sessions at a group level. This has not been conducted by myself.

However, with the assistance of some of the other regions EMIS Superusers they did manage information from the recent Edgumbe Event.

Rotorua DC have also completed some EMIS training, but as this was due to continue at the time of the Kaikoura quake many staff had been deployed, they have advised that they would like to do more training, in both EMIS and the Welfare space.



**Northland CDEM Group (302 people registered)**

Northland have done training with staff, Liaison Agencies and Lifelines Groups.

This was done a couple of years ago and from my understanding they continue to build their skills in this area.

**Taranaki CDEM Group (7 people registered)**

Taranaki as a group had done some development of the system at a group level but have not done a huge amount of training with staff, that I am aware of.

Year to Date total for Resilience Fund Contract 2016 -2017

Group and Breakdown	Hours	Completed	Cost To Date
Hawkes Bay		130	\$14,300.00
Development		35	\$3,850.00
Manual Writing		2	\$220.00
Site Development		4	\$440.00
Training		68	\$7,480.00
Training Exercise		21	\$2,310.00
Manawatu		274	\$30,140.00
Development		16	\$1,760.00
Other		9	\$990.00
Site Development		4	\$440.00
Training		238	\$26,180.00
Training Exercise		7	\$770.00
(blank)			\$0.00
Wellington		208	\$22,880.00
Development		22	\$2,420.00
Training		186	\$20,460.00
Meghan		85.5	\$9,405.00
National		80.5	\$8,855.00
Assistance		6	\$660.00
Development		21	\$2,310.00
Manual Writing		13.5	\$1,485.00
Meeting		32	\$3,520.00
Training Exercise		8	\$880.00
North Island		310	\$34,100.00
Development		28	\$3,080.00
Management Report		4	\$440.00
Other		20	\$2,200.00
Site Development		10	\$1,100.00
Training		240	\$26,400.00
Training Exercise		8	\$880.00
<b>Grand Total</b>		<b>1088</b>	<b>\$119,680.00</b>

Group	Budget	Spend to date	Remaining
HB	\$ 14,300.00	\$ 14,300.00	\$ -
Manawatu	\$ 30,800.00	\$ 30,140.00	\$ 660.00
Wellington	\$ 22,000.00	\$ 22,880.00	-\$ 880.00
Meghan, Admin	\$ 9,800.00	\$ 9,405.00	\$ 395.00
National & North Island	\$ 43,000.00	\$ 42,955.00	\$ 45.00
<b>Total</b>	<b>\$ 119,900.00</b>	<b>\$ 119,680.00</b>	<b>\$ 220.00</b>

