



## CDEM Resilience Fund project application form

Application for CDEM Resilience Collaborative fund approval	
Project title	Marae Preparedness Planning Project
Date of application	August 2014
Details on application	
Lead local authority	Bay of Plenty Regional Council
CDEM Group	Bay of Plenty Civil Defence Emergency Management Group (including Tauranga City Council, Western Bay of Plenty District Council, Rotorua District Council, Whakatāne District Council, Kawerau District Council and Ōpōtiki District Council)
Other local authorities or Groups supporting the proposal	Waikato CDEM Group Hawkes Bay CDEM Group Taranaki CDEM Group Northland CDEM Group Auckland CDEM Group Wellington CDEM Group Gisborne CDEM Group Horizons CDEM Group
Project description	
<p>Executive summary:</p> <p>The objective is to collate and map previous approaches/resources developed by groups for marae preparedness planning, develop a marae preparedness planning strategy and toolkit for implementation across the Bay of Plenty and ensure this resource is available nationally.</p> <p>Community response planning (which the Marae preparedness planning project emulates) is an indicator of the highest level of community engagement and enhances resilience. The development of a Marae preparedness toolkit will enhance local, regional and national capability in achieving the goals set out in the national plan and strategy and allow for a nationally consistent approach (messages, resources and plan).</p> <p>This project will enhance engagement, increase hazard awareness and preparedness among marae-centered communities. The project will be a multi-agency approach, involving Te Puni Kokiri (The Ministry for Māori Development) and other agencies such as the Ministry of Health, New Zealand Fire Service and CDEM Groups.</p> <p>The project centres around the development of a toolkit for emergency management co-ordinators including a guide on best practice, cultural protocols, guiding principles, engagement pathways and processes involved in marae preparedness planning and resources for marae.</p> <p>To be developed during the BOP CDEM Group Public Education work plan 2015/2016</p> <p>It is estimated that the project will cost \$57,000</p> <p><i>[200 words maximum description.]</i></p>	

Problem/opportunity:

The ethnic composition of the Bay of Plenty region is largely bicultural with 26% identifying as of Māori descent, exceeding the national average of 14%. The proportion of Maori varies however in Kawerau and Ōpōtiki, exceeds 50% (59% and 54% respectively).

The population of the Bay of Plenty includes many isolated rural communities (including the small, mostly Māori, permanent population of Mōtītī Island) and for many, the marae is the community centre. The recent Rena incident has resulted in a heightened awareness among marae to be better prepared for emergency events.

Typical barriers to engaging with Maori, include cultural and linguistic difficulties, as well as possible historically strained relationships with local authorities.

The Marae Preparedness Planning project provides an invaluable opportunity to strengthen relationships and communication links with Māori, provide hazard awareness and promote preparedness not only for marae but individuals and families.

Marae preparedness planning enhances resilience and safety of marae, taonga and iwi, assisting te hau kāinga (the people of the marae) and te haupori (the wider community) to understand and manage their risks.

The project will contribute to the development of a more resilient Bay of Plenty and an Aotearoa manahau (Resilient New Zealand)

*[200 words maximum description.]*

Alignment with identified goals and objectives:

Aligns with National CDEM plan s.13.1 Readiness and s.15.1 Public Education.

Aligns with the BOP CDEM Group Plan: Group Vision of “A resilient Bay of Plenty; communities understanding and managing their risks”.

Aligns with BOP CDEM Group Plan Goal 2: Readiness; Increasing community awareness, understanding, preparedness and participation in CDEM.

Aligns with BOP CDEM Group Plan Objective 2b (Increase the level of community awareness, preparedness and resilience through education programmes), Objective 2d (Continue to strengthen CDEM stakeholder and partner relationships through a commitment to coordinated and integrated emergency planning) and Objective 2e (Develop and maintain appropriate documentation to describe key activities, processes and protocols in support of the BOP CDEM Group Plan.

Aligns to addressing gaps identified in the BOP CDEM Capability Assessment Report 2012, Goal 1B (Improve individual and community preparedness) MCDEM Score 38.5 (Requires attention), Goal 1C (Improve community participation in CDEM) MCDEM score 35.7 (Requires attention)

Aligns with priorities identified for resilience funding round 2015/16: 1.National recommendations for consistency (consistent approach, guidelines and resources), 3. Deliver improvements to capability in line with capability assessment reports and 6. Undertake research with national applicability.

*[200 words maximum description.]*

Dissemination of benefits to sector:

Multiple marae preparedness projects have been initiated around the country and there has been little or no collaboration to date. The project will consolidate what work has been done to date, lessons learnt and resources developed. Once this has been collated and mapped, a toolkit will be developed ensuring consistency through nationally available messaging, delivery and resources based on best practice.

This project meets the priorities for groups across the region and combining efforts in developing resources will ensure best practice.

Due to its collaborative multi-agency approach this project also has the ability to strengthen relationships at the community and agency level as well as providing greater efficiency through encouraging the alignment/merger of project deliveries (engagement with Māori) being initiated around the country.

The project addresses identified gaps in a priority area (increasing community awareness, preparedness and resilience) through sharing knowledge and lessons learned, as well as providing a sound consistent framework for the delivery of the project (a guide, template and resources which can be adapted to suit local and regional needs)

*[200 words maximum description.]*



### Project design

Project manager	Naomi Luckett (Emergency Management Co-ordinator-community resilience, BOPCDEM Group)
Other project members	Local authorities and CDEM Groups
External providers/contractors	Te Puni Kokiri, Ministry of Health (DHB), New Zealand Fire Service

### Deliverables

Milestone	Date for completion	Cost
Phase one: planning- project scope, roles and responsibilities of partner agencies and the Group defined and resource requirements identified.	September 2015	\$2,000
Phase two: Collaboration with CDEM Groups through a number of workshops, collating resources and sharing experiences/lessons learnt, brainstorm approaches /resources for toolkit.	February 2016	\$20,000
Phase three: Map collated approaches and resources (draft, distribute for consultation and complete)	July 2016	\$10,000
Phase four: Develop toolkit (Guide for facilitators and accompanying resources) incorporating information gleaned from workshops (draft, distribute for consultation and complete).	September 2016	\$25,000

Phase five: Toolkit and resources developed and distributed for use (regionally and nationally). Resources requiring translation into Te Reo completed	December 2016	
Phase six: Incorporation of initiative into long term/ 2016-17 work plans and added to online shared resource (resilience toolbox)	January 2017	
<b>Identified risks</b>		
<b>Risk</b>	<b>Suggested management</b>	
Poor engagement with local iwi	Managed through liaison with Bay of Plenty Strategic Engagement team and Te Puni Kokiri.	
Duplication of work already delivered	Managed by working closely with other CDEM Groups who have initiated work in this area, collating and mapping work that has already been done and resources developed and liaising with the Ministry of Civil Defence.	
Creation of unrealistic expectations of ability to deliver in the community	Managed by careful planning in the initial phase, consultation and clear communication of the scope and ability to deliver on aspects of the project.	
Commitment to timeframes from partner agencies and stakeholders	Managed by phased progression of project and regular communication to all involved.	
<b>Funding request and use</b>		
CDEM resilience fund contribution	\$57,000	
Local authority contribution	BOP CDEM Group to contribute staff time to project.	
Other sources of funding	CDEM Groups, BOPRC, DHB and Te Puni Kokiri staff time	
Expenditure <i>[Please supply details]</i>	<p>\$2000 Phase One: Planning- project scope, roles and responsibilities of partner agencies and the Group defined and resource requirements identified. This will be completed through a number of workshops with TPK, MOH, NZFS, BOP CDEM Group and local iwi. Expenditure includes resources for workshop and koha where appropriate for marae.</p> <p>\$20,000 Phase Two: Collaboration with CDEM Groups through a number of workshops, collating resources and sharing experiences/lessons learnt, brainstorm approaches/resources for toolkit. This will be completed through a number of meetings with CDEM Groups, partner agencies and local iwi involved in projects already completed. Expenditure includes catering, travel, accommodation and resources.</p>	

	<p>\$10,000 Phase Three: Map collated approaches and resources (draft, distribute for consultation) and complete Expenditure includes contracting a consultant to collate and map resources and make available in an online repository.</p> <p>\$25,000 Phase Four: Develop toolkit (Guide for facilitators) and accompanying resources based on best practice identified through collated project strategies and resources and information gleaned from local workshops. Expenditure includes graphic design expenses associated with development of toolkit and resources, translation as well as printing for sample distribution.</p>
<b>Application confirmation</b>	
Approval of Chief Executive Bay of Plenty Regional Council	 Mary-Anne MacLeod
<b>CDEM Group comment</b>	
Comment	
Approval of Coordinating Executive Group Chair Bay of Plenty CDEM Group	 Aileen Lawrie